



Library Work Statistics

	July-10	July-11	% Change
Days Open	22	25	
Door Count	29,915	32,329	8
Average Count Per Day	1,360	1,293	-5
Circulation	62,636	68,668	10
Average Per Day	2,847	2,747	-4
New Registrations	421	412	-2
Holds	8,702	7,814	-10
Collection	143,736	132,476	-8
New Items	1,022	578	-43
Programs	34	47	38
Attendance	3,376	1,387	-59
Computer Sessions	3,020	3,606	19
Reference Questions	1,246	1,079	-13
Volunteer Hours	37	204	451

Budget

Budget Total	\$ 1,774,860	% year completed	83
Budget Balance	\$ 572,691	% budget remaining	32
Staff Expenditures	\$ 886,429	% budget spent	71
Material Expenditures	\$ 95,116	% budget spent	58
Other Expenditures	\$ 220,624	% budget spent	60

Revenues

	Budgeted	To Date	%
Property Taxes	\$ 1,565,600	\$ 1,562,250	99.78
Grants	\$ -	\$ -	
Fines	\$ 35,000	\$ 39,309	112
Interest	\$ 3,000	\$ -	
Donations	\$ 9,000	\$ 11,821	131
Miscellaneous	\$ 20,000	\$ 14,481	72
Charges for Services*	\$ 17,000	\$ 6,229	37
Totals	\$ 1,649,600	\$ 1,634,090	99

*non-resident library cards

GENERAL ISSUES:

Pivot Block Vacation and City Hall Modifications – As you are all likely aware a good number of plans have been going around in relation to central services moving from the pivot block and the remodeling of City Hall to accommodate that move. I expect someone from the city will join us at our meeting or will make appointments with each board member to review these plans. I see the plan as a step towards a new library building. I am sure the plan will raise many questions in the community. I propose that another letter, similar to that of November 8, 2010, be prepared for distribution. This letter would also be able to address the status of the Energy development that can fund the new library building.

BTOP Grant – The laptop cart has arrived and will be available for demonstration at our meeting. Since the Friends purchased the cart we submitted a picture of several Friends, myself and the cart to the Press Tribune.

Summer Reading and Family Programs – The 2011 Summer Reading Program is wrapping up. Adults submitted 697 book reviews. Teens - 700 signed up with 323, 46%, completing, and 2321 children signed up with 1220, 53%, completing. All prizes have been drawn for and are being distributed.

Family programs continue with success, Genealogy and Family History drew 83 attendees, Lego Building/Trains drew 271 attendees, and Rocks, Gems & Minerals drew 126 attendees.

LIBRARY POLICY & BY LAWS

Collection Development – I have attached two (2) copies of the proposed Collection Development Policy. One draft contains the changes proposed and discussed in our last meeting, and changes Kim recommended via email. The other simply reorders the sections for a more logical flow for library staff. All comments and suggestions are encouraged.

By Laws – The City Clerk advises that Nampa City Code is changed at the recommendation of city departments. The changes are prepared and proposed by city legal counsel and then presented in counsel for approval. Legal counsel recommends that appropriate ground work be done with our liaison, the Mayor, and the other City Council members prior to its appearance on the agenda. I recommend that we clearly identify all changes we desire and then forward that to city legal counsel.

CURRENT BUILDING AND EQUIPMENT:

Building Security – The exterior doors have all been rekeyed. Only doors that are used have a lock set, all others lock but cannot be opened from outside by a key. Previous keys were reproducible; they have been replaced with non-reproducible keys. A new staff entry/exit door has been established with a Radio Frequency card reader as the lock.

The door has a window in it and is next to the double doors that were previously used as the staff entry/exit. The equipment will be able to go to the new library.

Facility Safety – The bid was awarded to Treasure Valley Fire Protection whose bid was \$115,280. There is \$68,212 remaining in the library budget from the earlier appropriation to pay for this work. It is likely that the work will carry over into Fiscal Year 2012. With the cost of this work covering two fiscal years I will work with the Finance department to properly fund this work, and report their solution to you at the board meeting. I also request that I be authorized a contingency of \$11,500 to address unforeseen costs and problems.